

APRIL 13, 2022

TOWN COUNCIL MEETING

Those present:

Jim Smith	Adam Penrod	Cam Kissinger	Eric Christiansen
Laura Rager	Carrie Mugford	Shannon Carter	Ben Vineyard
Tom Dale	Matt Mize	Dave McVicker	Sebrena Cline
Allen Miracle	Jim Kirk	Ryan Shock	Eric Lambert
Gary Montel	Craig Walters		

Those absent: None. A quorum was attained.

The April meeting of the North Manchester Town Council was held at the Public Safety Building, 709 W. Main Street, North Manchester, Indiana, on April 13, 2022 at 7:00 p.m., pursuant to notice duly given in accordance with the rules of the Council. The meeting was called to order by Council President Jim Smith, who presided.

MINUTES

Minutes of the 03/02/22 regular meeting and 03/23/22 special meeting were presented for approval. Motion to approve the minutes as presented: Rager/Miracle. Motion passes unanimously.

VISITOR COMMENTS

None.

UPDATES

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. One Time Alcohol Allowance (Center for History) – GO#1, First Reading – Council President Jim Smith stated that the North Manchester Historical Society dba North Manchester Center for History is requesting an allowance to serve alcohol on town property at two member events June 23, 2022 and October 13, 2022. Clerk-Treasurer Carrie Mugford read general ordinance #1, 2022, verbatim. Councilmember Laura Rager explained that the Center for History is planning Art on the Bricks for members and invited guests. The focus will be local artists displaying and selling art in the alley next to the museum. There will also be a food truck. The events are a benefit to members and a chance to recruit new members. Motion to approve GO#1, 2022: Miracle/Montel. Motion passes with a majority vote of members present. Rager and Dale abstain.

2. One Time Alcohol Allowance (Manchester Alive) – GO#2, First Reading – Smith explained that Manchester Alive has also requested an event with alcohol on town property. Mugford read general ordinance #2, 2022, verbatim. Sebrena Cline stated that Manchester Alive would like to have a Farm to Table meal at the Firehouse on August 12, 2022. This will coincide with the August Second Friday event which has a farm theme. Proceeds from the event will go towards

purchasing replacement Christmas decorations. The event will highlight locally sourced wines and beers. Motion to approve GO#2, 2022: Rager/Miracle. Motion passes with a majority vote of members present. Dale abstains.

3. 2nd Friday Street Closures Request – Town Manager Adam Penrod presented the street closure requests for Manchester Alive Second Friday events. Penrod stated that these are new events and new requests this year for the council to consider. The street closure requests are broader than what will ultimately be needed; but all the details of the events are not yet finalized. Sebrena Cline will notify Penrod two weeks before each monthly event exactly which streets should be closed and at what times. Cline stated that the plan is to utilize Market Street, Second Street, and Walnut Street. The town parking lot and Legion parking lot might also be used some months. Utilizing Ogan's Landing is still being discussed. Penrod remarked that the goal is to keep downtown open and available during the events. Motion to approve the Second Friday street closures as presented: Montel/Dale. Motion passes unanimously. Smith thanked Cline for all of her work on these community events. Cline stated that she is excited to get the events underway after all the months of planning.

4. 2022 Arbor Day Proclamation – Smith read the 2022 Arbor Day proclamation verbatim. Ben Vinyard, Tree Commission, confirmed that this Arbor Day celebration is the 25th anniversary for North Manchester. On Earth Day, April 22, there will be a half day event with the STEM kids at Manchester Elementary School. On Arbor Day, April 29, there will be six trees planted at Manchester Elementary purchased with a donation from POET.

DEPARTMENTAL & COMMISSION REPORTS

Police Dept. – Report Included. Police Chief Jim Kirk reported that the department participated in a drug prevention program at the high school. It is an impactful program for the kids featuring speakers who are recovered addicts. Kirk reported that the department was awarded an OPO grant for traffic control including speeding and bus stop arm violations. The grant will pay for officer overtime for enhanced enforcement.

Fire Dept. – Report Included. Fire Chief Cam Kissinger reported that the Autopulse has been repaired and is back in service. Kissinger reported that no more pull station alarms have been set off at the university. The county fire chiefs met March 10 to discuss updating radio systems that will allow them to communicate with surrounding counties. They are searching for possible grants to purchase 800 MHz radios.

Building Commissioner – Building Commissioner Dave McVicker reported that several building permits were written last month as people get ready for home improvements. Ordinance violation letters are being sent out to homeowners to make them aware of violations. McVicker stated that Building Inspector Rick Killingbeck has retired and moved out of town. McVicker is handling building inspections now.

Plan Commission – Plan Commission will meet April 25.

Board of Zoning Appeals – Report Included. McVicker reported that the BZA met March 28. The three variance requests were voted down. The developer the Family Dollar/Dollar Tree project will be at the April 25 meeting with an amended variance request.

Traffic Commission – Did not meet

Parks & Recreation – Report included in packet. Penrod reported that the pool will be shut down at the end of April so the concrete surrounding the pool can be resurfaced. At the same time the pool slide will be disassembled, repaired, and painted.

Town Life Center –

Tree Advisory – Ben Vineyard reported that the Tree Advisory Commission is looking forward to Arbor Day festivities.

Grow Wabash County – Penrod, Smith, and Mugford attended a meeting with Representative Craig Snow, Senator Andy Zay, and other Wabash County leadership. It was a good chance to share the concerns of Wabash County with our state representation.

Redevelopment Commission – Penrod reported that the RDC met March 9. The annual RDC report to the legislative body was provided in the council packet. Mugford explained the RDC receipts and disbursements for 2021.

MEDCOR – Did not meet.

Solid Waste – Nothing to report. Councilmember Tom Dale commented that the Solid Waste District is having a hard time filling staff positions. They are looking at increasing wages as an incentive to get employees.

Storm Water Board – Did not meet.

Public Works – Reports Included. Wastewater Superintendent Shannon Carter reported that stormwater catch basins are being cleaned and two have been replaced. The new phosphorus system is installed and working. Jones and Henry Engineers should have the final assessment of the plant done in May.

Street Superintendent Craig Walters reported that streets are being paved one shovel full at a time as they repair the numerous pot holes left from winter.

Water Superintendent Ryan Shock reported that they have been replacing broken service lines. Shock, Penrod, and Councilmember Allen Miracle met with representatives from the University to discuss what infrastructure belongs to the town and what belongs to the University. Shock would like to have similar discussions with the retirement homes.

TOWN MANAGER'S REPORT

Town Manager Adam Penrod reported that Gaunt & Son Asphalt has begun working on sidewalks in the Buffalo Street and Grant Street area. This area will also be paved later in the year. The 2022 Community Crossing Grant has not been awarded yet.

Imagine One 85 is trying to have a countywide joint plan commission meeting to adopt the county comprehensive plan. Before the joint meeting there will be meetings with the individual plan commissions to clear up any remaining questions.

The large pavilion group continues to meet and narrow down the design focus. The goal is to get the bid package finalized and released. MKM will attend the May council meeting to give an overview of the project. Once the bid package is awarded the contractor will start site work, but the construction of the pavilion will have to wait until material can be delivered.

Penrod noted that council took a tour of Precision Medical Technology this week. Their focus is precision manufacturing with robotic enhancements. It is a very clean manufacturing facility and impressive to walk through. Penrod is planning to set up council visits with other companies in town.

CLERK-TREASURER'S REPORT

1. Financial Reports – Approved subject to audit.
2. Claims - The Town claim docket totaling \$554,417.91 and the Public Works docket totaling \$437,477.32 were submitted for payment. Motion to pay our obligations: Rager/Dale. Motion passes unanimously.

VISITOR COMMENTS

None.

COUNCIL COMMENTS

Jim Smith attended an AIM roundtable meeting the first week of April. Almost every community present at the meeting discussed aging utility infrastructure and the need for more housing.

Meeting adjourned at 7:43 pm.

TOWN COUNCIL, TOWN OF N. MANCHESTER

Jim Smith, President

Laura Rager, Vice-President

Tom Dale

Allen Miracle

Gary Montel

ATTEST

Carrie Mugford, Clerk-Treasurer