

DECEMBER 2, 2020

TOWN COUNCIL MEETING

Those present:

Allen Miracle
Jim Smith
Gary Montel
Laura Rager

Tom Dale
Adam Penrod
Carrie Mugford

Matt Mize
Craig Walters
Jim Kirk

Maddie Shultz - TU
Rob Burgess

Those absent: None. A quorum was attained.

The December meeting of the North Manchester Town Council was held via Zoom, on December 2, 2020 at 7:00 p.m., pursuant to notice duly given in accordance with the rules of the Council. The meeting was called to order by Council President, Allen Miracle, who presided.

MINUTES

Minutes of the 11/04/20 regular meeting were presented for approval. Motion to approve the minutes as presented: Rager/Montel. Motion passes unanimously.

VISITOR COMMENTS

None.

UNFINISHED BUSINESS

1. 2021 Salary Ordinance, GO#3, Second Reading – Clerk-Treasurer Carrie Mugford read general ordinance #3 by title only. Motion to approve the 2021 salary ordinance on second reading: Rager/Dale. Motion passes unanimously.

NEW BUSINESS

1. Consideration of New Mosquito Spray Machine – Street Superintendent Craig Walters stated that the two mosquito machines were bought in 1991 and 1994. Both machines are difficult to keep calibrated and have reached the end of their useful life. Clarke Inc. provided a quote for one machine that will be able to do the work of two. The quote was \$17,741; however, if the purchase is made yet this year Clark will give a \$2,000 discount. Walters commented that the new machine will save labor costs because one driver will go around town instead of two. The new machine can be driven up to 22 miles an hour with GPS and automatic calibration. Motion to approve the purchase of a new ULV machine before the end of the year: Rager/Montel. Motion passes unanimously.

DEPARTMENTAL & COMMISSION REPORTS

Appointments – None at this time.

Police Dept. – Report included in packet.

Fire Dept. – Report included in packet.

Code Enforcement –

Plan Commission –

Board of Zoning Appeals –

Traffic Commission – Did not meet

Parks & Recreation – Report included in packet.

Town Life Center – Report included in packet.

Tree Advisory – Minutes included in packet.

Grow Wabash County – Nothing to report.

Redevelopment Commission – Did not meet.

MEDCOR – Bid on Property

Solid Waste – Nothing to report.

Storm Water Board – Nothing to report.

Public Works – Reports included in packet. Rager commented that several lights in the municipal parking lot are out. Penrod stated that he is working with the vendor to get replacement bulbs because the current bulbs are not functioning properly.

Walters reported that the leaf crew is on their last pass around town. Once they are done this week they won't go around again.

TOWN MANAGER'S REPORT

Town Manager Adam Penrod reported that the Imagine One 85 meetings have been moved to the first week in February. They are still hopeful to have some in-person meetings.

Penrod reported that he has been visiting local businesses to encourage them to follow CDC guidelines for employees and customers. Penrod delivered a box of 50 masks and a letter of support to each business. Penrod got a good reception from most businesses. Council President Allen Miracle thanked Penrod for visiting local businesses considering the varying opinions about masks in the community.

Included in the packet is Parkview EMS third quarter report. The third quarter run totals are up around 100 runs over the second quarter. Parkview will be adding a designated EMS in Manchester to handle busy times of the day. Councilmember Tom Dale expressed his appreciation for the Parkview EMS staff.

Penrod reported that Dave McVicker has been hired to replace Steve Shumaker as building commissioner. McVicker is scheduled to start after the first of the year.

Penrod noted that the entire OCRA COVID Business Relief Grant has been distributed. In total \$250,000 was given out to local businesses to support job retention.

CLERK-TREASURER'S REPORT

1. Financial Reports – Approved subject to audit.

2. Claims - The Town claim docket totaling \$481,922.15 and the Public Works docket totaling \$152,680.83 were submitted for payment. Motion to pay our obligations: Smith/Dale. Motion carried by unanimous voice vote of members present.
3. Annual Elected Official Contract and Nepotism Verification – Mugford asked that council please sign these two forms which will be filed until the next audit.

COUNCIL COMMENTS

None.

Meeting adjourned at 7:21 pm.

TOWN COUNCIL, TOWN OF N. MANCHESTER

Allen Miracle, President

Jim Smith, Vice-President

Tom Dale

Laura Rager

Gary Montel

ATTEST

Carrie Mugford, Clerk-Treasurer