

NORTH MANCHESTER PARK AND RECREATION BOARD

October 28, 2020

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Vice-President Jack Vineyard (21), Bobbi Lautzenheiser (23), Becky Kreps (22) and Rick Espeset (21). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

Mel Sautter called the meeting to order at 6:00 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the September 28, 2020 Regular Meeting were presented for approval. Motion for approval with a change under Dog Park, replacing the name Mel with Bobbi (BK/BL) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack reported the main discussion at the last meeting was the hiring of a full-time Director and the person they are seriously considering has worked this position in the past. They hope to finalize at the next meeting. He also reported the teams which were going to play in the fall ending up cancelling. Metzger's re-seeded some of the outfield areas. They also discussed the importance of having non-board members on the committees.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The October Claims and Allowance Docket in the amount of \$41,053.28 was reviewed. Motion to approve the October Claims and Allowance Docket in the amount of \$41,053.28 (JV/BK) was passed by a voice vote of members present. Mel noted that it looks like we may come under budget and asked about encumbering those funds towards a project, such as upgrading the restrooms underneath the Scout Hall. Jennifer stated that she was also thinking about the purchase of a new Toro. She will talk to Carrie.

Monthly Park and Recreation Financial Reports

The October Claims Summary, Utility Comparison Report and September Expense and Revenue Reports were reviewed.

UNFINISHED BUSINESS

Splash

There was nothing new to report.

Adaptive Playground Equipment

Jennifer informed the board that we will be receiving the full \$10,000 from the Good Deeds Grant to purchase the rubberized surfacing for under the Adaptive Playground Swings.

Trees for Ogan’s Landing

Mel reported the Good Deeds Grant application in the amount of \$4,500 to purchase trees for Ogan’s Landing and the Town Life Center was approved and most of the trees were planted on Friday, October 23rd and they had plenty of people to help. There were 18 planted at the Town Life Center and 2 ornamental trees were planted at Ogan’s Landing. Four more were ordered from Hoffman’s and they will be planting them at Ogan’s Landing.

Poles at Town Life Center

Mel had nothing new to report regarding the removal of the poles at Town Life Center. Duke Energy said they will remove them whenever they have extra time in the area and can work it in. If the poles are still there in four months, he will call them again.

Dog Park

Jennifer mentioned the dog park idea to Adam and Allen in the staff meeting and neither one of them had a problem with it. Adam seemed to think that finding a location would be the easy part, so if we can find a location we could probably move forward with that project.

NEW BUSINESS

There was no new business to discuss.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:37 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member