

# **NORTH MANCHESTER PARK AND RECREATION BOARD**

August 26, 2020

## **MINUTES**

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Vice-President Jack Vineyard (21), Bobbi Lautzenheiser (23), Becky Kreps (22) and Rick Espeset (21). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

### **CALL TO ORDER**

Mel Sautter called the meeting to order at 6:00 p.m.

### **VISITOR COMMENTS**

There were none.

### **MINUTES**

Minutes from the July 29, 2020 Regular Meeting were presented for approval. Motion for approval as presented was approved by consensus.

### **MAINTENANCE REPORT**

The Maintenance Report was reviewed. (Copy attached)

### **DIRECTOR REPORT**

The Director's Report was reviewed. (Copy attached)

### **MRA REPORT**

Jack reported that the MRA Board did hold elections and Brian Enyeart is President, Corey Thomas Vice-President, Greg Jarrett Secretary and Jack Vineyard is Treasurer. They are currently trying to get added on the checking account to see where they stand financially. They did find some things to work through and have been busy spraying and dragging fields, cleaning up the concessions area and cleaning out the restrooms. The urgency to get things done is because two groups have contacted them about renting the fields for a fall league that will start in September. In the future, they really want to focus on showcasing the complex, concessions, and our town as many traveling leagues are looking for places to play and hold tournaments. They will have another meeting in 2 weeks. The board now has 7 members and can have up to 10. Presently, only one woman is on the board and they would like to have at least 3. After the board is filled, they will start forming various committees and begin asking people outside the board to come in and assist.

### **TREASURER'S REPORT AND BILL PAYMENTS**

#### **Claims and Allowance Docket**

The August Claims and Allowance Docket in the amount of \$55,373.36 was reviewed. Motion to approve the August Claims and Allowance Docket in the amount of \$55,373.42 (JV/BL) was passed by a voice vote of members present.

#### **Monthly Park and Recreation Financial Reports**

The August Claims Summary, Utility Comparison Report and July Expense and Revenue Reports were reviewed.

### **UNFINISHED BUSINESS**

#### **Splash**

Jennifer reported she had hoped to have the brochures tonight, but they are taking a little longer to print.

**Adaptive Playground Equipment**

At the last meeting, Jennifer reported that Dr. Rex Wieland’s family will be donating the funds to purchase the frame and adaptive swings in his memory. She called and got a quote for the rubberized surfacing that will go underneath it, and the quote was around \$10,000 for an area only 24 x 36 feet. She needs to get a couple more quotes for the Good Deeds grant application, and the deadline is September 15, 2020. She called Julie Garber to ask if they might consider giving more than \$5,000, which is the amount listed on the website. Julie replied they might for a worthy cause. Regardless, even if we only get \$5,000 from the grant, LaTasha Music had offered to do some fundraising. Jennifer and Denise determined the best location at Warvel Park is just south of the Main Pavilion where there are already sidewalks on two sides of that area and it’s right off the parking lot where existing handicap parking is located.

**NEW BUSINESS**

**Trees for Ogan’s Landing**

Mel reported that the Tree Committee has been formed and the members are himself, Ben Vineyard, Steve Hammer, Jim Chinworth, and Gary Eberly with Jennifer Hotchkiss and Dave Hippensteel as ex-officio members. They will meet on September 2, 2020. The committee will select locations for the proposed trees at Ogan’s Landing and Town Life Center and present them to the board for approval. Mel will apply for the Good Deeds Grant to help purchase trees. Jack mentioned that maybe the Walrod Program might have some funds to help purchase trees also and Mel will try to find out about that. Bobbi added that maybe the committee could tap into the Environmental Science classes at Manchester University and Manchester High School for assistance with planting the trees. Rick suggested that Dave Good may also be a good contact for assistance. Mel stated that between the two locations, they may be looking at 20-30 trees.

**COMMENTS AND QUESTIONS**

There were none.

**ADJOURNMENT**

Meeting was adjourned at 6:43 p.m.

APPROVED \_\_\_\_\_

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Mel Sautter, President

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Jack Vineyard, Vice-President

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Becky Kreps, Member

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Bobbi Lautzenheiser, Member

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Rick Espeset, Member