

NORTH MANCHESTER PARK AND RECREATION BOARD

January 29, 2020

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Vice-President Jack Vineyard (21), Rick Espeset (21), Becky Kreps (22) and Bobbi Lautzenheiser (23). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

Mel Sautter called the meeting to order at 6:00 p.m.

VISITOR COMMENTS

There were none.

2020 ELECTION OF OFFICERS

Mel Sautter opened discussion for the 2020 election of officers by asking for nominations for the offices of President and Vice-President. Jack Vineyard nominated Mel Sautter for President. Motion for approval of nomination (JV/BL) passed by a voice vote of members present. Becky Kreps nominated Jack Vineyard for Vice-President. Motion for approval of nomination (BL/BK) passed by a voice vote of members present.

OTHER REPRESENTATIVE APPOINTMENTS FOR 2020

Mel Sautter opened discussion for Park Board representative appointments to the MRA and Planning Commission. Mel nominated Jack Vineyard as the MRA representative. Motion for approval of nomination (MS/BK) passed by a voice vote of members present. Jack Vineyard nominated Mel Sautter for Planning Commission representative. Motion for approval of nomination (JV/BL) passed by a voice vote of members present.

MINUTES

Minutes from the December 9, 2019 Regular Meeting were presented for approval. Motion for approval as presented (BL/JV) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached).

MRA REPORT

Jack reported that the MRA Board has officially passed the by-laws. Registration dates have been set for January 21-22 at the High School. Registrations will also be held at the Strauss-Peabody Aquatic & Fitness Center on February 11th. Try-outs will be held on March 14th from 9 am-1 pm. Opening day is set for Saturday, April 25th. They have delivered the dirt and as soon as the weather cooperates, Shane Greer will get started. Jay recently took the bases out and marked them. They will be measured and put back in.

TREASURER’S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The January Claims and Allowance Docket in the amount of \$97,488.80 was reviewed. Motion to approve the December Claims and Allowance Docket in the amount of \$97,488.80 (JV/BK) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The January Claims Summary, Utility Comparison Report, December Expense Report and December Revenue Report were reviewed.

UNFINISHED BUSINESS

Splash

Mel had no update at this time but will try to have a list of the 2019 donations for the next meeting.

NEW BUSINESS

There was no new business to discuss.

COMMENTS AND QUESTIONS

Mel asked about plans for projects to complete this year. He also welcomed any ideas/suggestions from other members. Jennifer commented that new grill stations at Warvel Park and a parking area and sidewalks at Frantz Park are in the Master Plan. Bobbi mentioned that the swings are too high at Frantz Park. Jennifer will bring the Master Plan to the February meeting so that these items can be discussed.

ADJOURNMENT

Meeting was adjourned at 6:43 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member