

NORTH MANCHESTER PARK AND RECREATION BOARD

December 9, 2019

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Vice-President Jack Vineyard (21), Rick Espeset (20) and Bobbi Lautzenheiser (23). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

Mel Sautter called the meeting to order at 6:08 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the November 25, 2019 Regular Meeting were presented for approval. Motion for approval as presented (JV/BL) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached).

MRA REPORT

Jack gave a verbal report from the last MRA Board meeting. He said they will officially approve the by-laws in January and that most of the meeting was spent discussing the re-grading of the two fields. Each field will cost approximately \$3,000 and the dirt will be \$51.50 per ton delivered. They will probably start delivering the dirt this month and if the weather cooperates, Shane Greer will get started. An idea was also mentioned at that meeting, to present an opportunity to area businesses to "sponsor a field" for "x" amount of dollars and years. Those additional funds could then be used to start a rotation program for re-grading the fields on a regular basis.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The December Claims and Allowance Docket in the amount of \$28,813.41 was reviewed. Motion to approve the December Claims and Allowance Docket in the amount of \$28,813.41 (BL/JV) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The December Claims Summary and November Revenue Report were reviewed.

UNFINISHED BUSINESS

Splash

Jennifer is working on the brochure and is looking for history of Splash to put in it. She left a message for Jane Bellinger but has not heard back as of this time. She has also contacted Michael Callahan.

NEW BUSINESS

MRA Lease

Jennifer presented the 2020 MRA lease for the Glenn W. Ruppel Parks and Recreation Complex to the board for approval and signature. She informed them that there were no changes from last year and the lease amount is \$1.00 per year. Jack can take it and have MRA Board officers sign it at the January meeting and return to Jennifer. The lease was reviewed and some discussion followed. Motion to approve the 2020 MRA lease for the Glenn W. Ruppel Parks and Recreation Complex (RE/JV) was passed by a voice vote of members present.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:40 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member