

NORTH MANCHESTER PARK AND RECREATION BOARD

September 25, 2019

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Rick Espeset (22) and Becky Kreps (22). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

Mel Sautter called the meeting to order at 6:00 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the August 28, 2019 Regular Meeting were presented for approval. Motion for approval as presented was approved by consensus.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached). Jennifer also reported that the new basketball goals were delivered to the Town Life Center last week, and the Street Department hauled 20 loads of dirt for us from Midwest Poultry. Denise leveled the dirt and planted grass seed. Jennifer also informed the board that Marie, our other full-time maintenance employee, left this week. She took another job and stated it was an offer she couldn't refuse. We already found someone part-time to help Denise with the mowing and will look for another full-time person that can hopefully be trained to take over for Denise as she plans on retiring in a year and a half. Adam plans on hiring a part-time person for the snow removal downtown.

MRA REPORT

Jack provided a written MRA report since he would not be in attendance tonight.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The September Claims and Allowance Docket in the amount of \$39,691.74 was reviewed. Motion to approve the September Claims and Allowance Docket in the amount of \$39,691.74 (BK/RE) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The September Claims Summary, Utility Comparison Report, August Expense Report and August Revenue Report were reviewed.

UNFINISHED BUSINESS

Splash

Mel reported that he was able to meet with Steve Hammer and Steve is willing to put together a list of people we need to contact. And, if we don't have it completed by the time Dan becomes available, we'll have two opinions to assist in developing the brochure.

NEW BUSINESS

There was no new business to discuss.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:30 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member