

JUNE 5, 2019

TOWN COUNCIL MEETING

Those present:

Chalmer Tobias	Adam Penrod	Craig Walters	Eric Christiansen
Tom Dale	Carrie Mugford	Steve Shumaker	David Barnett
Jim Smith	Matt Mize	Anne Myers	Tony Delaughter
Allen Miracle	Cam Kissinger	Sam Knight	Kent Coble
Laura Rager	Jennifer Hotchkiss	Brandon Whitcraft	Aaron Ott, P.E., APEX

Those absent: None. A quorum was attained.

The June meeting of the North Manchester Town Council was held at the Public Safety Building, 709 W. Main Street, North Manchester, Indiana, on June 5, 2019 at 7:00 p.m., pursuant to notice duly given in accordance with the rules of the Council. The meeting was called to order by Council President Chalmer Tobias, who presided.

MINUTES

Minutes of the 05/01/19 regular meeting were presented for approval. Motion to approve: Miracle/Dale. Motion passes unanimously.

VISITOR COMMENTS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. Amended Funfest Street Closures – Clerk-Treasurer Carrie Mugford presented an amended street closure request for Funfest on behalf of Manchester Alive. Councilmember Laura Rager asked what changes were included from the previous request. Mugford stated that South Mill Street was added to accommodate an event near the canoe launch on Saturday, July 27. Rager commented that she did not see a change that reflected the closing of Mill Street. The request for additional street closures during Funfest was tabled until a complete list is presented to council.

2. Community Crossings Project Bid Opening – Town Manager Adam Penrod explained the bidding part of the Community Crossings grant process. The state requires the town to be under contract for the current project by July 15 and finished within one year. The project was properly advertised and three bids were received on time at town hall. The bid consisted of one base bid for whole project which includes Wayne, Walnut and Beckley streets. The bids were opened by Town Attorney Matt Mize and were as follows:

Gaunt & Son Asphalt:	\$878,513.80
E&B Paving:	\$1,113,563.55
Phend & Brown:	\$874,485.20

The bids were taken under advisement and will be awarded at the next council meeting.

3. Traffic Commission Handicap Parking Recommendation – Town Manager Penrod received a request from the local American Legion Post 286 to increase the handicapped parking spaces in the town parking lot beside the Legion. Currently, the only handicapped parking spots are on

Main Street. Penrod noted that with the number of parking spaces in the lot there must be a van accessible parking space per ADA standards. The Traffic Commission met on May 16 to consider the request. The Traffic Commission approved and recommends to council that two handicapped parking spaces be added to the town parking lot adjacent to the American Legion Post 286 and that one of those spaces be van accessible. These spaces will be in the northeast corner of lot. Post Commander David Barnett stated that during the winter months the downtown apartment tenants park in the lot which makes it difficult to plow snow and keep the lot clean and safe. Barnett feels that designated handicap spots will be easier to keep clean for patrons with mobility issues. Councilmember Chalmer Tobias confirmed that Traffic recommends moving forward. Clerk-Treasurer Mugford affirmed that adding handicapped designated parking spaces requires a change to the town codification by way of an ordinance. The ordinance will be prepared and presented at the July council meeting.

DEPARTMENTAL & COMMISSION REPORTS

Appointments – None at this time.

Police Dept. – Report included in packet.

Fire Dept. – Report included in packet. Fire Chief Cam Kissinger reminded everyone that fireworks will be June 29 at Manchester University with a rain date of July 4.

Code Enforcement – Report included in packet.

Plan Commission – Report included in packet. Building Commissioner Steve Shumaker stated that Plan Commission will meet on June 24 to consider special use request.

Board of Zoning Appeals – Report included in packet. Building Commissioner Steve Shumaker stated that BZA will meet on June 24 to consider special exception request.

Traffic Commission – Minutes included in packet. Councilmember Tobias reported that Traffic Commission did meet on May 16 and discussed the Legion handicapped parking space request.

Parks & Recreation – Minutes and report included in packet. Park Director Jennifer Hotchkiss reported that the splash pad is turned on and kids are loving it. The flower pots and hanging baskets downtown are planted and placed. Funfest signs are up surrounding town. Summer camp is going well with about 15 kids per day in attendance.

Town Life Center – Report included in packet. TLC Administrator Anne Myers reported that the building has finally been cleared by the fire inspector. There were numerous repairs made to bring the building into compliance.

Tree Advisory – Minutes included in packet.

Grow Wabash County – No report.

RDC – Did not meet

Medcor – Did not meet

Solid Waste – Councilmember Tom Dale reported that nothing has changed at the Wabash County Solid Waste District.

Storm Water Board – Town Manager Penrod reported that the Storm Water Board met and approved the docket.

Public Works – Street Superintendent Craig Walters noted that a lot of limbs have fallen around town. The street department will make rounds to chip up the limbs. Town Manager Penrod announced that Wastewater Superintendent Aaron Popplewell passed the Wabash county leadership class. The class meets for eight months and concludes with a community project. Penrod noted that Popplewell did very well in the class.

TOWN MANAGER'S REPORT

Town Manager Adam Penrod gave project updates. The 1100 N project is waiting on Frontier to get their lines moved. A preconstruction meeting for the project should be held in July. The project is anticipated to start in about 3 weeks and will take approximately 3 months to complete. The wastewater project on Wabash Road is now complete. The new Midwest Poultry Services headquarters is connected to the sewer. The water project on W Fourth Street is started and will be complete in a few weeks. Penrod remarked that the monsoon season has pushed back the dirt work at the new housing addition. The plan is to start excavation in July/August based on weather conditions.

CLERK-TREASURER'S REPORT

1. Financial Reports – Approved subject to audit.
2. Claims - The Town claim docket totaling \$497,398.79 and the Public Works docket totaling \$252,071.00 were submitted for payment. Motion to pay our obligations: Rager/Miracle. Motion carried by unanimous voice vote of members present.

VISITOR COMMENTS

Tony Delaughter, 608 W Fourth Street, questioned the need for a town stormwater fee. Delaughter stated that \$203,000 was collected last year in stormwater fees, yet not everyone has stormwater drains. Delaughter claimed the storm drain was clogged at his house on Mill Street and he had to pay to get it cleaned out. Delaughter remarked that if residents are paying for stormwater why isn't the collection system separated. Why are we paying for something we don't have?

Delaughter then questioned the EMS fee of \$2.50 per month on each utility bill. In 2018, \$121,000 was collected in EMS fees. The Town of North Manchester pays \$17,000 a month to Parkview EMS which includes \$11,000 in subsidies from Wabash County. In Chester township residents are paying twice, through their taxes and their utility bill. Approximately \$50,000 is not being used. Delaughter suggested using EMS fees to start an ambulance crew owned by the town and get away from Parkview. The Parkview ambulance is stationed too far away when North Manchester residents pay to have an ambulance in town.

COUNCIL COMMENTS

None.

Meeting adjourned at 7:24 pm.

TOWN COUNCIL, TOWN OF N. MANCHESTER

Chalmer Tobias, President

Laura Rager, Vice-President

Tom Dale

Allen Miracle

Jim Smith

ATTEST

Carrie Mugford, Clerk-Treasurer