

# **NORTH MANCHESTER PARK AND RECREATION BOARD**

February 6, 2019

## **MINUTES**

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Jack Vineyard (21), Becky Kreps (22) and Raju Shaw (23). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

### **CALL TO ORDER**

President Mel Sautter called the meeting to order at 6:00 p.m.

### **VISITOR COMMENTS**

There were none.

### **2019 ELECTION OF OFFICERS**

Mel Sautter opened discussion for the 2019 election of officers by asking for nominations for the offices of President and Vice-President. Jack Vineyard nominated Mel Sautter for President. Becky Kreps nominated Jack Vineyard for Vice-President. Motion for approval of nominations (JV/MS) passed by a voice vote of members present.

### **OTHER REPRESENTATIVE APPOINTMENTS FOR 2019**

Mel Sautter opened discussion for Park Board representative appointments to the MRA and Planning Commission. After some discussion, the appointment to the MRA Board was tabled until the next meeting to gather more information. Mel agreed to continue as Planning Commission Representative for 2019 if no other member has an interest.

### **MINUTES**

Minutes from the December 10, 2018 Regular Meeting were presented for approval. Motion for approval by consensus (JV/MS) was passed by a voice vote of members present.

### **BUILDING UPDATE**

The Building Update was reviewed. (Copy attached)

### **MAINTENANCE REPORT**

The Maintenance Report was reviewed. (Copy attached)

### **DIRECTOR REPORT**

The Director Report was reviewed. (Copy attached).

### **TREASURER'S REPORT AND BILL PAYMENTS**

#### **Claims and Allowance Docket**

The January Claims and Allowance Docket in the amount of \$65,389.54 was reviewed. Motion to approve the January Claims and Allowance Docket in the amount of \$65,389.54 (JV/BK) was passed by a voice vote of members present.

**Monthly Park and Recreation Financial Reports**

The January Claims Summary, Utility Comparison Report, December Expense Report and December Revenue Reports were reviewed.

**UNFINISHED BUSINESS**

**Town Life Center Basketball Court**

Jennifer informed the board that we have received \$1,350 in donations towards the \$5,000 needed to receive the \$5,000 matching gift from a private donor. She spoke with a representative of Parkview Wabash Hospital about a possible donation and has mailed a formal request to them. They meet once a month to approve distributions. Also, Mel received a text from Julie Garber (Wabash Community Foundation) stating that they have contributed \$1,000 to the basketball court fund. This money is from retiring two old funds which were inactive and recently closed. We only need \$2,650 to meet our goal.

**NEW BUSINESS**

**MRA Lease**

Jennifer informed the board that she received the 2019 MRA Lease which needs their signatures. She noted that everything is the same as last year and the lease amount is \$1.00 per year.

**Splash Checking Account**

Mel reported that we received a letter from Beacon Credit Union about the Splash Checking Account stating that since it has had no transactions or activity for over 2 years, it will be classified as dormant and be subject to a monthly dormant account fee. The letter also stated that if we could make a small deposit it would keep it in active status. Mel donated \$1 to put in the account and Jack will go make the deposit.

**COMMENTS AND QUESTIONS**

No comments or questions.

**ADJOURNMENT**

Meeting was adjourned at 6:55 p.m.

APPROVED \_\_\_\_\_

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Mel Sautter, President

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Jack Vineyard, Vice President

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Becky Kreps, Member

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Raju Shaw, Member

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Rick Espeset, Member