

# **NORTH MANCHESTER PARK AND RECREATION BOARD**

December 10, 2018

## **MINUTES**

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Jack Vineyard (21) and Maurine Reed (19). Also present were Jennifer Hotchkiss (Director), Linda Miller (Assistant Director) and Laura Rager (Town Council).

### **CALL TO ORDER**

President Mel Sautter called the meeting to order at 6:05 p.m.

### **VISITOR COMMENTS**

There were none.

### **MINUTES**

Minutes from the September 26, 2018 Regular Meeting were presented for approval. Motion for approval by consensus (MR/MS) was passed by a voice vote of members present. Minutes from the November 28, 2018 Regular Meeting were presented for approval. Motion for approval as presented (JV /MR) was passed by a voice vote of members present.

### **BUILDING UPDATE**

The Building Update was reviewed. (Copy attached)

### **MAINTENANCE REPORT**

The Maintenance Report was reviewed. (Copy attached)

### **DIRECTOR REPORT**

The Director Report was reviewed. (Copy attached).

### **TREASURER'S REPORT AND BILL PAYMENTS**

#### **Claims and Allowance Docket**

The December Claims and Allowance Docket in the amount of \$15,123.08 was reviewed. Motion to approve the December Claims and Allowance Docket in the amount of \$15,123.08 (MR/JV) was passed by a voice vote of members present.

#### **Monthly Park and Recreation Financial Reports**

The December Claims Summary, Utility Comparison Report, November Expense Report and November Revenue Reports were reviewed.

### **UNFINISHED BUSINESS**

#### **Splash Board**

There was nothing new to report.

**Town Life Center Basketball Court**

There was nothing new to report.

**NEW BUSINESS**

There was no new business to discuss.

**COMMENTS AND QUESTIONS**

No comments or questions.

**ADJOURNMENT**

Meeting was adjourned at 6:25 p.m.

APPROVED \_\_\_\_\_

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Mel Sautter, President

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Tim McLaughlin, Vice President

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Mandy Fierstos, Member

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Maurine Reed, Member

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Jack Vineyard, Member