

NORTH MANCHESTER PARK AND RECREATION BOARD

November 28, 2018

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Tim McLaughlin (19), Jack Vineyard (21) and Maurine Reed (19). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:00 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the September 26, 2018 Regular Meeting were tabled due to a lack of quorum. Minutes from the October 31, 2018 Regular Meeting were presented for approval. Motion for approval as presented (TM/JV) passed by a voice vote of members present.

BUILDING UPDATE

The Building Update was reviewed. (Copy attached)

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director Report was reviewed. (Copy attached).

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The November Claims and Allowance Docket in the amount of \$44,603.33 was reviewed. Motion to approve the November Claims and Allowance Docket in the amount of \$44,603.33 (TM/JV) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The November Claims Summary, Utility Comparison Report, October Expense Report and October Revenue Report were reviewed.

UNFINISHED BUSINESS

Splash Board

There was nothing new to report.

Town Life Center Basketball Court

Jennifer informed the board that donation letters were mailed to area businesses the week of Thanksgiving. Many thanks to Anne Myers for writing the letter and helping develop a list of businesses to send the letters to. So far, we have donations totaling \$700.

NEW BUSINESS

There was no new business to discuss.

COMMENTS AND QUESTIONS

No comments or questions.

ADJOURNMENT

Meeting was adjourned at 6:20 p.m.

APPROVED _____

Mel Sautter, President

Tim McLaughlin, Vice President

Mandy Fierstos, Member

Maurine Reed, Member

Jack Vineyard, Member