

NORTH MANCHESTER PARK AND RECREATION BOARD

January 31, 2018

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Vice-President Tim McLaughlin (19), Mandy Fierstos (22) and Maurine Reed (19). Also present were Jennifer Hotchkiss (Director), Linda Miller (Assistant Director), Allan Miracle (Town Council), David Fenker (News Editor - North Manchester News-Journal) and Caroline Fenker.

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:01 p.m.

VISITOR COMMENTS

There were none.

2018 ELECTION OF OFFICERS

Mel Sautter opened discussion for the 2018 election of officers by asking for nominations for the offices of President and Vice-President. Tim McLaughlin nominated Mel Sautter for President. Motion for approval of nomination (TM/MR) passed by a voice vote of members present. Mandy Fierstos nominated Tim McLaughlin for Vice-President. Motion for approval of nomination (MF/MR) passed by a voice vote of members present.

OTHER REPRESENTATIVE APPOINTMENTS FOR 2018

Mel Sautter opened discussion for other representative appointments stating that Maurine is currently the MRA Representative and he is the Planning Commission Representative. After some discussion, Maurine agreed to remain the MRA Representative and Mel agreed to remain as Planning Commission Representative for 2018.

MINUTES

Minutes from the November 29, 2017 Regular Meeting were presented for approval. Motion for approval as presented (TM /MF) was passed by a voice vote of members present. Minutes from the January 4, 2018 Special Meeting were presented for approval. Motion for approval with the correction of Maurine's term date as 2019 and Mandy's as 2022 (MR /MF) was passed by a voice vote of members present.

BUILDING UPDATE

The Building Update was reviewed. (Copy attached)

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director Report was reviewed. (Copy attached).

TREASURER’S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The January Claims and Allowance Docket in the amount of \$50,714.62 was reviewed. Motion to approve the January Claims and Allowance Docket in the amount of \$50,714.62 (MR/MF) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The January Claims Summary, Utility Comparison Report, December Appropriation Report, December P & L and December Revenue Report were reviewed.

UNFINISHED BUSINESS

Splash Board

Mel reported that he sent out 15 thank-you cards to the individuals who supported the Splash Fund in 2017.

Town Life Center Basketball Court

Jennifer informed the board that everything has been straightened out and put in the Town’s name so she can now proceed with a grant search.

NEW BUSINESS

There was no new business to discuss.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:25 p.m.

APPROVED _____

Mel Sautter, President

Tim McLaughlin, Vice President

Mandy Fierstos, Member

Maurine Reed, Member

Jack Vineyard, Member