

NORTH MANCHESTER PARK AND RECREATION BOARD

August 30, 2017

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Vice-President Tim McLaughlin (18), Jack Vineyard (21) and Maurine Reed (19). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:00 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the May 31, 2017 Regular Meeting were presented for approval. Motion for approval as presented (TM/MR) was passed by a voice vote of members present. Due to lack of quorum, the minutes from the June 28 and July 26, 2017 regular meetings were tabled to the August meeting.

BUILDING UPDATE

The Building Update was reviewed. (Copy attached)

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director Report was reviewed. (Copy attached).

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The August Claims and Allowance Docket in the amount of \$63,372.57 was reviewed. Motion to approve the August Claims and Allowance Docket in the amount of \$63,372.57 (JV/MR) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The August Claims Summary, Utility Comparison Report, July Appropriation Report, July Revenue Report and July P & L were reviewed.

UNFINISHED BUSINESS

Splash Board

Mel reported that he made phone calls to 2 different couples regarding the Splash Committee and has not heard back yet. The good news is that both Mandy and Tim said yes so we are getting closer but not there yet. He would like to have a talk with a financial guy as tax time approaches.

Town Life Center Basketball Court

Jennifer reported at the staff meeting a few weeks ago that someone questioned who actually owns the land at the Town Life Center. Adam checked into it and both the lease agreement and GIS list the owner as Historic Landmarks, not the town. Also, that lease expires in 2018. Jennifer contacted Julie at the Community Foundation to see if we could apply or receive a grant for improvements if we don't own the land. Julie said that Historic Landmarks may have to approve the improvements since it's their property. Adam is going to contact them. It is being put on hold until we have more answers.

Canoe Launch

Mel has been to the Canoe Launch to see the progress and it looks really nice.

NEW BUSINESS

There was no new business to discuss.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:28 p.m.

APPROVED _____

Mel Sautter, President

Tim McLaughlin, Vice President

Mandy Fierstos, Member

Maurine Reed, Member

Jack Vineyard, Member