

NORTH MANCHESTER PARK AND RECREATION BOARD

February 22, 2017

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Tim McLaughlin (16), Mandy Fierstos (18), Jack Vineyard (17) and Maurine Reed (19). Also present were Jennifer Hotchkiss (Director), Linda Miller (Assistant Director) and Adam Penrod (Town Manager).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:02 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the January 25, 2017 Regular Meeting were presented for approval. Motion for approval as presented (TM/MR) was passed by a voice vote of members present.

BUILDING UPDATE

The Building Update Report was included in the Director's Report. (Copy attached).

MAINTENANCE BUILDING UPDATE

The Maintenance Building Update Report was included in the Director's Report. (Copy attached).

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached).

DIRECTOR REPORT

The Director Report was reviewed. (Copy attached).

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The February Claims and Allowance Docket in the amount of \$36,976.22 was reviewed. Motion to approve the February Claims and Allowance Docket in the amount of \$36,976.22 (TM/JV) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The February Claims Summary, Utility Comparison Report, January Revenue Report and January P & L were reviewed.

UNFINISHED BUSINESS

Splash Board

Mel stated there are two members left on the SPLASH Board, Mike Kroll and Rachel Luttrell and that he will be sending Thank You letters to Michael and Jane for their hard work over the past several years. He also added that he greatly appreciates Tim's interest and willingness to meet with folks face to face about supporting the endowment. A lengthy discussion followed. It has been difficult to find new SPLASH Board members and to come up with ways to raise the remaining \$600,000. Tim said that after years of serving on various boards and committees, he understands how frustrating it would be to raise this endowment \$400 at a time. Mel asked if the board felt they should continue with the SPLASH Board or to oversee it themselves. Tim stated he feels the Park Board should steer it themselves from this point on. He and Mandy both asked if Jennifer could provide a list of fifty members who attend the facility the most. Adam Penrod mentioned that Manchester University students have to complete a certain number of volunteer hours and suggested contacting them to see if there is a group interested in volunteering to assist with this project every year. Jennifer said that after the last meeting, she contacted Tim Ogden about the Entrepreneur Program at Manchester University. He informed her that it was being headed by Joe Messer and that he would have him contact her. She has not heard back from him yet. Jack mentioned that he has been trying to get the University to have a course in which students will develop and run a six week class for members and students. This may also gain interest in the facility.

NEW BUSINESS

There was no new business.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:33 p.m.

APPROVED _____

Mel Sautter, President

Tim McLaughlin, Vice President

Mandy Fierstos, Member

Maurine Reed, Member

Jack Vineyard, Member