

# **NORTH MANCHESTER PARK AND RECREATION BOARD**

April 29, 2015

## **MINUTES**

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Brady Burgess (17), Vice-President Mel Sautter (16) and Maurine Reed (15). Also present were Jennifer Hotchkiss (Director), Linda Miller (Assistant Director), Michael Callahan (SPLASH Board President) and Jane Bellinger (SPLASH Board Member).

### **CALL TO ORDER**

President Brady Burgess called the meeting to order at 6:00 p.m.

### **VISITOR COMMENTS**

There were none.

### **SPLASH Board**

Michael Callahan and Jane Bellinger, SPLASH Board members, introduced themselves to the Park Board. Michael gave them a brief history which included that they were originally formed by the Park Board per stipulations from the two major donors that a One Million Dollar Endowment Fund for future repairs to the facility be raised. The SPLASH Board began those efforts in 2011 and to date have only raised \$334,000 - of which only \$17,000 is spendable right now. At this point their board is starting to get frustrated and they don't want to lose board members. They are seeking the Park Board's guidance, direction and assistance with a strategy to raise the remaining \$666,000. They strongly believe that hiring a Fundraising Consultant is the next step and are trying to determine who has the authority to make that decision. Brady informed them he will do some research and find out if the SPLASH Board was truly formed under the direction of the Park Board and get back to them. Brady also commented that the Park Board would yield to the advice of Town Council. Michael also mentioned that they would like to see the SPLASH Board and Park Board improve communications between each other. The SPLASH Board would also like a current member list to solicit donations to the Endowment Fund.

### **MINUTES**

Minutes from the March 25, 2015 Regular Meeting were presented for approval. Motion for approval as presented (MR/MS) was passed by a voice vote of members present.

### **BUILDING UPDATE**

The Building Update Report was included in the Director's Report. (Copy attached).

### **MAINTENANCE REPORT**

The Maintenance Report was reviewed. (Copy attached).

### **DIRECTOR REPORT**

The Director report was reviewed. (Copy attached).

**TREASURER’S REPORT AND BILL PAYMENTS**

**Claims and Allowance Docket**

The April Claims and Allowance Docket in the amount of \$49,525.68 was reviewed. Motion to approve the January Claims and Allowance Docket in the amount of \$49,525.68 (MS/MR) was passed by a voice vote of members present.

**Monthly Park and Recreation Financial Reports**

The April Claims Summary, March Revenue Report, March Membership Sales Report and Utility Comparison Report were reviewed.

**UNFINISHED BUSINESS**

There was no unfinished business to discuss.

**NEW BUSINESS**

There was no new business to discuss.

**COMMENTS AND QUESTIONS**

Jennifer informed the board that she will be on vacation in May when the next regularly scheduled meeting is held (May 27). After some discussion, it was decided to change the May meeting date to May 20, 2015.

**ADJOURNMENT**

Meeting was adjourned at 6:45 p.m.

APPROVED \_\_\_\_\_

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Brady Burgess, President

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Mel Sautter, Vice President

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Mandy Fierstos, Member

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Maurine Reed, Member

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Tim McLaughlin, Member