

NORTH MANCHESTER PARK AND RECREATION BOARD

June 24, 2020

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Vice-President Jack Vineyard (21), Becky Kreps (22), Rick Espeset (21) and Bobbi Lautzenheiser (23). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

CALL TO ORDER

Mel Sautter called the meeting to order at 5:59 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the May 27, 2020 Regular Meeting were presented for approval. Motion for approval as presented (JV/BL) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached).

MRA REPORT

Jack had nothing new to report.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The June Claims and Allowance Docket in the amount of \$30,833.69 was reviewed. Motion to approve the June Claims and Allowance Docket in the amount of \$30,833.69 (BL/JV) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The June Claims Summary, Utility Comparison Report, May Expense Report and May Revenue Report were reviewed.

UNFINISHED BUSINESS

Splash

Jennifer received a quote from The Graphic Brand for the brochures and 500 would cost \$175.00 or 1,000 would cost \$200.00. If we want them printed on a heavier paper there will be an additional charge of \$15.00. After some discussion, the board was in favor of ordering 500 on the heavier paper which would be \$190.00. Jennifer will have the invoice sent directly to Mel to be paid from the Splash account.

Master Plan Projects

There was nothing new to report.

NEW BUSINESS

Request for Adaptive Playground Equipment

Mel read a letter that Julie Garber (Community Foundation) had received from LaTasha Music, a long time North Manchester resident. LaTasha is in the process of adopting a two year old girl with special needs and recently took her to an adaptive park where she had the opportunity to swing for the first time. The swing was for kids age 2-5 and it had full head/back support with a bar that came down over the head and secured between the legs. There was a larger swing for older kids. LaTasha would like to know if we have plans to add adaptive equipment to any of our playgrounds. She is willing to raise funds and apply for grants to make that happen. She also met with Jennifer to discuss and Jennifer offered to look in her catalogs for a estimated cost. The frame and two swings would be around \$5,000 and the area leading to it must be handicap accessible. Jennifer reported that a Pleasant Township Trustee had previously contacted her about having money to donate towards playground equipment. She called and left a message with them to see if that offer still stands. It was suggested to contact Kim Duchane, Adaptive P.E. Teacher at Manchester University, about possible sources of grants we could apply for. Becky mentioned that Wabash has an amazing adaptive park. Jennifer will call and touch base with the Park Director in Wabash to see which equipment gets the most use in that park and will follow up at the next meeting.

Area Five Contract Renewal

Jennifer reported that the Area Five Senior Lunch Program sent a new contract to be signed because they are changing their operational calendar year.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:47 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member