

DECEMBER 20, 2017

TOWN COUNCIL MEETING

Those present:

Jim Smith	Carrie Mugford	Jennifer Hotchkiss	David Fenker
Allen Miracle	Adam Penrod	Matt Mize	Brooke Vanderpool
Tom Dale	Jim Kirk	Anne Myers	Steven Dafoe
Laura Rager	Cam Kissinger	Aaron Popplewell	Steve Shumaker
Chalmer Tobias			

Those absent: None. A quorum was attained.

The second regular December meeting of the North Manchester Town Council was held at the Public Safety Building, 709 W. Main Street, North Manchester, Indiana, on December 20th, 2017, at 5:35 p.m., pursuant to notice duly given in accordance with the rules of the Council. The meeting was called to order by council president, Jim Smith, who presided.

MINUTES

None.

VISITOR COMMENTS

None

UNFINISHED BUSINESS

1. Consideration of 2018 Salary Ordinance, GO #8, Third Reading – Clerk-Treasurer Carrie Mugford read general ordinance #8 by title only. Motion to approve the 2018 salary ordinance on third reading: Tobias/Rager. Motion passes unanimously.
2. Consideration of Rezoning, Special Ordinance #2, 2017 – Council President Jim Smith confirmed that this rezoning of 400 Beckley Street from business general to limited industrial is recommended by Plan Commission for the benefit of PreMedTech. Mugford read special ordinance #2 by title only. Motion to approve SO #2 on second reading: Rager/Dale. Motion passes unanimously. Building Commissioner Steve Shumaker noted that the new business would appreciate having the ordinance passed at this meeting to expedite the construction schedule. Motion to suspend the rules and move to third reading: Rager/Tobias. Motion passes unanimously. Clerk-Treasurer Mugford read SO #2 by title only. Motion to approve SO#2 on third reading: Tobias/Rager. Motion passes unanimously. Motion to reinstate the rules: Rager/Dale. Motion passes unanimously.
3. Bid Award for Wastewater LTCP Project #8 – Town Manager Adam Penrod stated that four bids were received for the long term control plan project #8. The bids were reviewed by the project engineers at Jones & Henry. One correction was made for a math error that resulted in a \$900 deduct. Penrod made the recommendation to contract with Ironclad Excavating for a contract total of \$570,928. Penrod noted that Ironclad has done good work in town in the past and since they are from Roanoke they are practically local. Penrod will request that this project be done by November of 2018. Motion to approve Ironclad Excavating for LTCP project #8: Toby/Dale. Motion passes unanimously.

NEW BUSINESS

1. Junior Achievement request to use TLC, GO#10, 2017 – Brooke Vanderpool and Steven Dafoe presented to council on the importance of Junior Achievement in the school system. Vanderpool stated that 1,500 students are served by JA in North Manchester from preschool through high school. No other school in the area presents JA at every grade level. Money to provide these services comes from community events like the Funfest 5K. However, fundraising events become stale quickly. The JA board would like to hold a trivia night at the Town Life Center and serve alcohol on February 10. The board feels that having a bartender will increase team participation and increase revenues. Dafoe confirmed that the JA board is willing to comply with any stipulations the council may impose. Junior Achievement of Northern Indiana will provide liability insurance and will provide a certificate as such. Councilmember Allen Miracle asked if the insurance would be general or liability. Vanderpool stated that liability insurance is provided through JA. Miracle asked that the ordinance be revised to include general and liquor liability in the amount of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate. Mugford stated that the ordinance would be revised for second reading. Motion to approve GO#10 on first reading: Tobias/Rager. Motion passes unanimously.
2. 2017 Encumbrances, Resolution #6, 2017 – Mugford stated that this year there is only one encumbrance requested. The fire department is asking to encumber \$10,000 toward four sets of turnout gear. MVH is not asking for an encumbrance for asphalt due to the paving project done and paid for late in the year. Motion to approve 2017 encumbrance into 2018: Rager/Miracle. Motion passes unanimously.

DEPARTMENTAL & COMMISSION REPORTS

Appointments – None.

Police Dept. – Nothing to report

Fire Dept. – Nothing to report

Code Enforcement – Nothing to report

Plan Commission – Building Commissioner Steve Shumaker reported that Plan Commission did meet on December 18. Planning considered and granted a special use exception for Manchester Fellowship of Churches for the old CVS building.

Board of Zoning Appeals - Nothing more to report

Traffic Commission – Did not meet.

Parks & Recreation – Park Director Jennifer Hotchkiss reported that the pool has been very busy with PE classes, swim lessons and swim clubs. A winter break camp will be going while students are out of school. The fall membership sale is going well. The maintenance workers are still busy fighting all the leaves in the parks.

Town Life Center – Building Administrator Anne Myers stated that the Town Life Center used to be operated by Community Services of North Manchester, Inc. CSNMI would handle annual fundraising for building needs. After CSNMI ceased to exist a pass through account was set up at the Community Foundation for tax exempt donations. Myers stated that this year's solicitation letter has brought in around \$2,000 to be used toward building repairs. Myers plans to replace carpet in two rooms with the money.

Tree Advisory – Did not meet

Grow Wabash County –

RDC – Penrod noted that RDC will meet on December 21.

Medcor – Did not meet.

Solid Waste – Nothing to report

Storm Water Board – Nothing to report

Public Works – Nothing to report

TOWN MANAGER’S REPORT

Nothing to report

CLERK-TREASURER’S REPORT

1. Financial Reports – Approved subject to audit.
2. Claims - The Town claim docket totaling \$212,530.80 and the Public Works docket totaling \$40,596.29 were submitted for payment. Motion to pay our bills: Tobias/Rager. Motion carried by unanimous voice vote of members present.
3. 2018 Meeting Calendar – Mugford distributed a 2018 calendar with proposed meeting dates. The regular council meetings in January, April and July will be postponed one week to the second Wednesday of the month. All other meetings will be the first Wednesday of the month unless changed at a later date.
4. Reminder: Next Meeting is January 10

VISITOR COMMENTS

None

COUNCIL COMMENTS

Merry Christmas!

Meeting adjourned at 5:54 p.m.

TOWN COUNCIL, TOWN OF N. MANCHESTER

Jim Smith, President

Laura Rager, Vice-President

Tom Dale

Allen Miracle

Chalmer Tobias

ATTEST:

Carrie Mugford, Clerk-Treasurer