

NORTH MANCHESTER PARK AND RECREATION BOARD

October 27, 2014

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Brady Burgess (17), Vice-President Mel Sautter (16), Tim McLaughlin (14) and Maurine Reed (15). Also present were Jennifer Hotchkiss (Director), Linda Miller (Assistant Director) and Renata Robinson (Manchester Main Street/Manchester PATH Group).

CALL TO ORDER

President Brady Burgess called the meeting to order at 6:02 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the September 24, 2014 Regular Meeting were presented for approval. Motion for approval as presented (MS/MR) was passed by a voice vote of members present.

BUILDING UPDATE

The Building Update Report was included in the Director's Report. (Copy attached).

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached).

DIRECTOR REPORT

The Director report was reviewed. (Copy attached).

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The September Claims and Allowance Docket in the amount of \$41,152.89 was reviewed. Motion to approve the September Claims and Allowance Docket in the amount of \$41,152.89 (MS/TM) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The September Income Summary, Membership Sales Report, Utility Comparison Report and Income Statement (P & L) were reviewed.

UNFINISHED BUSINESS

Master Plan

Each board member received copies of the three RFP's Jennifer had received back. After some discussion and comparison, motion to move forward recommending a 5 year Master Plan, as well as using SiteScapes (MS/TM) was passed by a voice vote of members present. Jennifer will present the proposal at the next Town Council meeting on November 12th.

NEW BUSINESS

There was no new business to discuss.

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COMMENTS AND QUESTIONS

No comments or questions.

ADJOURNMENT

Meeting was adjourned at 6:37 p.m.

APPROVED _____

Brady Burgess, President

Mel Sautter, Vice President

Mandy Fierstos, Member

Maurine Reed, Member

Tim McLaughlin, Member