

## **NORTH MANCHESTER PARK AND RECREATION BOARD**

November 24, 2014

### **MINUTES**

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Brady Burgess (17), Vice-President Mel Sautter (16), Tim McLaughlin (14), Mandy Fierstos (18) and Maurine Reed (15). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

### **CALL TO ORDER**

President Brady Burgess called the meeting to order at 6:04 p.m.

### **VISITOR COMMENTS**

There were none.

### **MINUTES**

Minutes from the October 27, 2014 Regular Meeting were presented for approval. Motion for approval as presented (TM/MR) was passed by a voice vote of members present.

### **BUILDING UPDATE**

The Building Update Report was included in the Director's Report. (Copy attached).

### **MAINTENANCE REPORT**

The Maintenance Report was reviewed. (Copy attached).

### **DIRECTOR REPORT**

The Director report was reviewed. (Copy attached).

### **TREASURER'S REPORT AND BILL PAYMENTS**

#### **Claims and Allowance Docket**

The November Claims and Allowance Docket in the amount of \$38,314.40 was reviewed. Motion to approve the September Claims and Allowance Docket in the amount of \$38,314.40 (MS/TM) was passed by a voice vote of members present.

#### **Monthly Park and Recreation Financial Reports**

The October Income Summary, Membership Sales Report, Utility Comparison Report and Income Statement (P & L) were reviewed.

### **UNFINISHED BUSINESS**

#### **Master Plan**

Jennifer informed the board that she spoke to Town Council about the Master Plan at its November 12 meeting. They informed her that they will know more once they receive the budget numbers for 2015, which should be in February or March.

### **NEW BUSINESS**

There was no new business to discuss.

**COMMENTS AND QUESTIONS**

No comments or questions.

**ADJOURNMENT**

Meeting was adjourned at 6:16 p.m.

APPROVED \_\_\_\_\_

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Brady Burgess, President

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Mel Sautter, Vice President

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Mandy Fierstos, Member

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Maurine Reed, Member

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Tim McLaughlin, Member