

NORTH MANCHESTER PARK AND RECREATION BOARD

March 30, 2016

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Vice-President Tim McLaughlin (16), Mandy Fierstos (18), Maurine Reed (19) and Jack Vineyard (17). Also present were Jennifer Hotchkiss (Director), Linda Miller (Assistant Director), Dave Schoeff (Town Manager) and Pat Brown (SiteScapes, Inc.).

CALL TO ORDER

President Mel Sautter called the meeting to order at 6:02 p.m.

VISITOR COMMENTS

There were none.

MINUTES

Minutes from the February 24, 2016 Regular Meeting were presented for approval with no additions or corrections. Motion for approval as presented (MR/JV) was passed by a voice vote of members present.

BUILDING UPDATE

The Building Update Report was included in the Director's Report. (Copy attached).

MAINTENANCE BUILDING UPDATE

The Maintenance Building Update Report was included in the Director's Report. (Copy attached).

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached).

DIRECTOR REPORT

The Director Report was reviewed. (Copy attached).

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The March Claims and Allowance Docket in the amount of \$38,266.07 was reviewed. Motion to approve the February Claims and Allowance Docket in the amount of \$38,266.07 (TM/MF) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The March Claims Summary, Utility Comparison Report, January-February Income Summary, Membership Sales and January-February P & L were reviewed.

UNFINISHED BUSINESS

Master Plan Adoption

Pat Brown of SiteScapes, Inc. informed the board that we have completed the final requirements as requested by the IDNR. He has completed a one page summary and Jennifer reached out to three local groups in an effort to make others aware of the plan. The board now needs to make a motion to approve and sign the documents. Motion to approve and adopt the Resolution for the 2016-2020 Parks and Recreation Master Plan, Request for Eligibility Land and Water Conservation Fund and the Assurance of Accessibility Compliance with Architectural Barriers Act of 1968 (As Amended); Section 504 of the Rehabilitation Act of 1973 (As Amended); and Title II of the Americans with Disabilities Act of 1990 (As Amended) (MF/MR) were passed by a voice vote of members present.

NEW BUSINESS

There was none.

COMMENTS AND QUESTIONS

Jennifer informed the board that she attended the last FunFest meeting to get more information on the idea Jack had mentioned at the last meeting. The Parks & Recreation Department will host a 200th Birthday Party on Wednesday night to kick off FunFest - maybe having punch and cake and then parading to the downtown area and releasing balloons. Jennifer has been made a member of the committee formed to plan this event.

ADJOURNMENT

Meeting was adjourned at 6:25 p.m.

APPROVED _____

Mel Sautter, President

Tim McLaughlin, Vice President

Mandy Fierstos, Member

Maurine Reed, Member

Jack Vineyard, Member