

NORTH MANCHESTER PARK AND RECREATION BOARD

December 7, 2020

MINUTES

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Vice-President Jack Vineyard (21), Bobbi Lautzenheiser (23) and Rick Espeset (21). Also present were Jennifer Hotchkiss (Director), Linda Miller (Assistant Director) and Kelly and Katrina Kerlin (Car Recyclers).

CALL TO ORDER

Mel Sautter called the meeting to order at 6:02 p.m.

VISITOR COMMENTS

Kelly and Katrina Kerlin, owners of Car Recyclers, introduced themselves to the board. They presented ideas for use of the property and building next to Ogan's Landing, using shipping containers as pop-up temporary spaces to rent to vendors. They also inquired about purchasing the property and Mel informed them the property and building are owned by the Town of North Manchester, and not specific to the Parks & Recreation Department. Jennifer then asked how this would tie in with canoe and kayak rentals. Kelly replied that either the building or possibly a shipping container could be converted for that purpose. They will follow up with Adam Penrod.

MINUTES

Minutes from the November 23, 2020 Regular Meeting were presented for approval. Motion for approval (RE/JV) was passed by a voice vote of members present.

MAINTENANCE REPORT

The Maintenance Report was reviewed. (Copy attached)

DIRECTOR REPORT

The Director's Report was reviewed. (Copy attached)

MRA REPORT

Jack had nothing new to report. The next meeting is tomorrow, Tuesday, December 8, at 7 p.m. in the Public Safety Building.

TREASURER'S REPORT AND BILL PAYMENTS

Claims and Allowance Docket

The December Claims and Allowance Docket in the amount of \$25,503.73 was reviewed. Motion to approve the December Claims and Allowance Docket in the amount of \$25,503.73 (JV/BL) was passed by a voice vote of members present.

Monthly Park and Recreation Financial Reports

The December Claims Summary was reviewed.

UNFINISHED BUSINESS

Splash

Mel reported that the letter and brochures will be ready to be mailed by the end of the week and the Splash account will pay for the envelopes and postage. He asked for volunteers to assist with the stuffing.

Dog Park

Jennifer reported that she still has not heard back from Gary Henderson of Wabash but will continue to follow up on this. Also, Adam Penrod may know of a possible piece of land for the park.

NEW BUSINESS

MRA Lease

Mel presented the 2021 MRA lease for the Glenn W. Ruppel Parks and Recreation Complex to the board for review and signature. Jennifer stated that there are no changes from last year and the lease amount remains \$1.00 per year. Jack will take the lease with him to the MRA meeting and then return it to Jennifer.

Quotes for New Mower

Mel informed the board that Jennifer included several quotes for mowers/baggers in their packet which included Cheetah, Cub Cadet, Skagg, Turf Tiger and John Deere. After some discussion, motion to encumber \$15,500 to purchase a mower and bagger (JV/BL) was passed by a voice vote of members present.

COMMENTS AND QUESTIONS

There were none.

ADJOURNMENT

Meeting was adjourned at 6:56 p.m.

APPROVED _____

Mel Sautter, President

Jack Vineyard, Vice-President

Becky Kreps, Member

Bobbi Lautzenheiser, Member

Rick Espeset, Member