

APRIL 7, 2021

## TOWN COUNCIL MEETING

Those present:

Allen Miracle  
Jim Smith  
Gary Montel  
Laura Rager

Tom Dale  
Miriah Tobias  
Matt Mize

Aaron Popplewell  
Craig Walters  
Cam Kissinger

Maddie Schultz  
Rob Burgess  
David McVicker

Those absent: None. A quorum was attained.

The April meeting of the North Manchester Town Council was held via Zoom, on April 7, 2021 at 7:00 p.m., pursuant to notice duly given in accordance with the rules of the Council. The meeting was called to order by Council President, Allen Miracle, who presided.

### **MINUTES**

Minutes of the 02/16/21 special meeting and 03/03/21 regular meeting were presented for approval. Motion to approve the minutes as presented: Rager/Montel. Motion passes unanimously.

### **VISITOR COMMENTS**

None.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

1. 2021 Arbor Day Proclamation – Council President Allen Miracle read the 2021 Arbor Day proclamation verbatim declaring Friday, April 30, as Arbor Day in North Manchester. Miracle thanked the tree committee for the work they do around town.
2. Baker Tilly Contract for Continuing Disclosure Requirements for Downtown Sidewalks – Miracle explained that in 2012 the town did a bond for the downtown sidewalk improvement project. That bond has continuing disclosure requirements for state and federal agencies. For the past several years Umbaugh, now Baker Tilly, has completed those requirements on behalf of the town. Clerk-Treasurer Carrie Mugford is asking for approval to have Baker Tilly complete the required disclosures again this year. The estimated cost is \$1,500. Motion to approve the 2021 contract with Baker Tilly: Dale/Rager. Motion passes unanimously.
3. APEX Engineering 2021 Community Crossing Project Design & Bidding Proposal – Miracle explained that Town Manager Adam Penrod is recommending approval for a not-to-exceed amount set forth by APEX to do surveying, design and bid administration (meetings and packet) for the anticipated road projects supported by Community Crossing Grant funds for 2021. The grant applications have not been approved by INDOT yet. It is anticipated that an award announcement will be made by mid-April. If certain streets or projects are not awarded funding this cycle, the engineering work and costs related to that street will not be initiated at this time. We are hopeful that all projects submitted to the State will be funded in the amount of around \$500,000. The projects list for 2021 have roughly 11 street segments to be resurfaced with additional sidewalk replacement and ADA ramp improvement to be made as needed. Due to the mandated ADA ramp work, surveying and design costs are higher than what tradition street

maintenance work would require. ADA compliance standards dictate the need for precise surveying and design. One cost that is not included in this proposal is construction inspections and project closeout administration. This will be a separate request in the future if grants are awarded to the Town. APEX has always given very conservative pricing in the past and I expect their work to come in under budget for these projects, if there are no surprises. Motion to approve Apex Engineering Community Crossing project design and bidding: Rager/Montel. Motion passes unanimously.

## **DEPARTMENTAL & COMMISSION REPORTS**

Appointments – See Schedule

Police Dept. – Report included in packet.

Fire Dept. – Report included in packet.

Code Enforcement – Report included in packet.

Plan Commission – Did not meet

Board of Zoning Appeals – Did not meet

Traffic Commission – Did not meet

Parks & Recreation – Report included in packet.

Town Life Center – Report included in packet.

Tree Advisory – Minutes included in packet.

Grow Wabash County – Nothing to report.

Redevelopment Commission – **2020 Report to Council.** This report is an annual report of the activity of the Redevelopment Commission in 2020. It is required to be given to council but is only for the council's information. Councilmember Jim Smith explained that the report has already been approved by the RDC and will be submitted to the state through Gateway. Smith noted that income to the RDC will increase from now on due to the Cinergy Metronet bonds being paid off.

MEDCOR – Did not meet.

Solid Waste – Nothing to report.

Storm Water Board – Nothing to report.

Public Works – Reports included in packet. Street Superintendent Craig Walters stated that spring clean-up will begin April 26. Tox-Away Day will be May 15 at the street barn.

**TOWN MANAGER'S REPORT**

Town Manager Adam Penrod has submitted his report in the council packet. The council should have had time to review it. Miracle encouraged council members to contact Penrod with any questions when he's in his office.

**CLERK-TREASURER'S REPORT**

1. Financial Reports – Approved subject to audit.
2. Claims - The Town claim docket totaling \$406,057.12 and the Public Works docket totaling \$320,259.11 were submitted for payment. Motion to pay our obligations: Smith/Rager. Motion carried by unanimous voice vote of members present.

**VISITOR COMMENTS**

None.

**COUNCIL COMMENTS**

Allen Miracle stated that the May regularly scheduled council meeting will be in person at the Public Safety building. The April special meeting will be held via Zoom. Miracle encouraged all employees and residents to get a COVID vaccine.

Meeting adjourned at 7:17 pm.

TOWN COUNCIL, TOWN OF N. MANCHESTER

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Allen Miracle, President

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Jim Smith, Vice-President

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Tom Dale

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Laura Rager

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Gary Montel

ATTEST

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Carrie Mugford, Clerk-Treasurer