

# **NORTH MANCHESTER PARK AND RECREATION BOARD**

May 31, 2017

## **MINUTES**

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Tim McLaughlin (18), Jack Vineyard (21) and Maurine Reed (19). Also present was Jennifer Hotchkiss (Director).

### **CALL TO ORDER**

President Mel Sautter called the meeting to order at 6:03 p.m.

### **VISITOR COMMENTS**

There were none.

### **MINUTES**

Minutes from the April 26, 2017 Regular Meeting were presented for approval. Motion for approval as presented (MR/JV) was passed by a voice vote of members present.

### **BUILDING UPDATE**

The Building Update was reviewed. (Copy attached).

### **MAINTENANCE REPORT**

The Maintenance Report was reviewed. (Copy attached).

### **DIRECTOR REPORT**

The Director Report was reviewed. (Copy attached).

### **TREASURER'S REPORT AND BILL PAYMENTS**

#### **Claims and Allowance Docket**

The May Claims and Allowance Docket in the amount of \$48,518.25 was reviewed. Motion to approve the May Claims and Allowance Docket in the amount of \$48,518.25 (TM/MR) was passed by a voice vote of members present.

### **Monthly Park and Recreation Financial Reports**

The May Claims Summary, Utility Comparison Report, April Revenue Report and April P & L were reviewed.

### **UNFINISHED BUSINESS**

#### **Splash Board**

Mel reported he contacted Dan Naragon to gather information about the JA Funfest 5K. He spoke with Weebe who said that Dan spends about 200 hours and has around 42 volunteers. They do, however, raise a lot of money. The first year (2006) they made \$1,100. In 2016, they made \$10,400 and had 250 runners, 42 volunteers, the entire Manchester Football Team plus Town and Park employees. The reason Learn More Center gave it up was because the town cannot support more than one 5k with all the hours of work and large number of volunteers it takes. Weebe did say that she is willing to be on a Planning Committee for fundraising. She recommends holding a raffle like they do at Funfest – maybe for a luxury weekend getaway package maybe consisting of local food, beverage and entertainment. Mel mentioned the first step in this process is to form a Splash Idea Committee. Mel will contact the list of individuals he has to see if they have interest in serving on this committee.

**Scout Hall Rental Deposit**

Jennifer reported that there have been no problems recently. She did contact the Spanish teacher at the High School who said she could translate the form for \$25/hr. The other option is to wait until school starts and have the Spanish Class do it.

**Town Life Center Basketball Court**

Jennifer has contacted Lutheran Hospital about sponsorship funding to renovate the basketball court at Town Life Center. She learned that their funding distribution happens in September and the form is on their website. She will apply.

**NEW BUSINESS**

There was no new business on the agenda.

**COMMENTS AND QUESTIONS**

There were none.

**ADJOURNMENT**

Meeting was adjourned at 6:35 p.m.

APPROVED \_\_\_\_\_

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Mel Sautter, President

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Tim McLaughlin, Vice President

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Mandy Fierstos, Member

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Maurine Reed, Member

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Jack Vineyard, Member