

## **NORTH MANCHESTER PARK AND RECREATION BOARD**

October 26, 2016

### **MINUTES**

The North Manchester Parks & Recreation Board met in regular session at the Strauss-Peabody Aquatic and Fitness Center Conference Room. Members present: President Mel Sautter (20), Tim McLaughlin (16), Mandy Fierstos (18), Jack Vineyard (17) and Maurine Reed (19). Also present were Jennifer Hotchkiss (Director) and Linda Miller (Assistant Director).

### **CALL TO ORDER**

President Mel Sautter called the meeting to order at 6:00 p.m.

### **VISITOR COMMENTS**

There were none.

### **MINUTES**

Minutes from the September 28, 2016 Regular Meeting were presented for approval with two corrections. Jack Vineyard and Mandy Fierstos were present, Tim McLaughlin was not, and the total raised from the FunFest Duck Race was \$2,014 not \$23,069. Motion for approval as corrected (JV/MR) was passed by a voice vote of members present.

### **BUILDING UPDATE**

The Building Update Report was included in the Director's Report. (Copy attached).

### **MAINTENANCE BUILDING UPDATE**

The Maintenance Building Update Report was included in the Director's Report. (Copy attached).

### **MAINTENANCE REPORT**

The Maintenance Report was reviewed. (Copy attached).

### **DIRECTOR REPORT**

The Director Report was reviewed. (Copy attached).

### **TREASURER'S REPORT AND BILL PAYMENTS**

#### **Claims and Allowance Docket**

The October Claims and Allowance Docket in the amount of \$37,033.84 was reviewed. Motion to approve the October Claims and Allowance Docket in the amount of \$37,033.84 (JV/MR) was passed by a voice vote of members present.

### **Monthly Park and Recreation Financial Reports**

The October Claims Summary, Utility Comparison Report and September Revenue Report were reviewed.

**UNFINISHED BUSINESS**

**Splash Board**

Mel reported that he sent an email to Jane Bellinger about meeting with the Splash Board to discuss a couple of ideas. He also reported that the income for last month was \$275.00.

**NEW BUSINESS**

There was none.

**COMMENTS AND QUESTIONS**

There were none.

**ADJOURNMENT**

Meeting was adjourned at 6:17 p.m.

APPROVED \_\_\_\_\_

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Mel Sautter, President

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Tim McLaughlin, Vice President

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Mandy Fierstos, Member

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Maurine Reed, Member

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Jack Vineyard, Member